



Aleksandras
Stulginskis
University

INFORMATION FOR FOREIGN STUDENTS

**What is important to perform after arrival for studies
at Aleksandras Stulginskis University (the University):**

1. Visiting the International Department of the University and getting the main study information, the certificates for local bank and for International student card (ISIC) card.
2. The start of studies is organised according to the course schedule. Attending of classes is obligatory. Delay to the classes is not acceptable.
3. Application for the account at local bank (f.e. SEB or Swedbank) and getting the bank statement for 1800 EUR in personal account.
4. Students who applied in Embassy of Lithuania for D visa should supply the bank statement to International Department of ASU.

5. Students who arrived to Lithuania with D visa need to apply for **Temporary Residence Permit (TRP) at Kaunas Migration Service (Chemijos str. 4b) according to attached rules.**

Those students should do that 4 months before the expiry of their D visa.

6. **The following of all regulations concerning visa and TRP issues is under responsibility of the students.**
7. If students fail to realise the points 5 or 6, they should leave Lithuania after the D visa will expire. University will not take the responsibility for the students deportation from Lithuania in such case.
8. Arranging the practical preparation for studies (connection for network, getting the library reader's card, etc., see "Information for incoming students").

More information about studies at the University:

<http://asu.lt/university/studies/admission-information>

UNIVERSITY HOSTEL

Foreign students are mainly accommodated in hostel No 5. Hostel address is:

ASU bendrabutis Nr. 5, Universiteto 8, Akademija, LT-53345 Kauno raj.

Main rules of Students hostels of Aleksandras Stulginskis University

- It is not allowed to make any noise in hostel after 23:00.
- Consumption of alcohol in hostel is not allowed.
- All guests of hostel inhabitants should present for the hostel reception their personal ID document. They will receive it back only when they will leave the hostel.
- All guest should leave the hostel until 23:00.
- The hostel inhabitants should keep in order the kitchen after the using it for food preparation.
- Damage of any property of hostel is not allowed and it will have financial consequences.

VISAS AND RESIDENCE PERMITS FOR STUDENTS GOING TO STUDY IN LITHUANIA

If students apply for Temporary Residence permit (TRP) (Leidimas laikinai gyventi - LLG) or D visa while being in Lithuania they should be legally in the EU. Documents required receiving the TRP for studies in Lithuania:

1. Special TRP application form (filled in block letters in Lithuanian/English languages including photo) can be taken in migration office web-site;
2. a valid travel document (passport), which must be valid at least + 3 months from the date when TRP expires;
3. a valid Schengen visa or a national visa of the Republic of Lithuania;
4. TRP, when it is being replaced;
5. one photo (40 x 60 mm), matching the age (can be made in the Migration Service);
6. documents confirming the ground for issuance or replacement of temporary residence permit:
 - a. Admission Letter from the University;
 - b. Mediation letter from the University for Residence permit for 1-year study period.
7. Document constituting that applicant will have enough funds (translation could be certified in Lithuanian Embassy). When applying for TRP in Lithuania students can submit also the bank statement, where should be stated that the student has on the account the 150 EUR for each month of TRP applying period, i.e. 1800 EUR for one study year;

8. Document constituting that applicant will have place of residence while in Lithuania (that could be included in ASU Mediation letter for TRP);
9. **Submitting an application for a TRP student has to present a Statement (Police Clearance Statement) of a competent authority of a home country, where the applicant lived before arriving to the Republic of Lithuania or where s/he currently lives, certifying the fact that s/he has (not) been convicted of a crime in that state. If the student has been convicted, the Statement must indicate the date and the nature of a criminal act wherefore the applicant was convicted, the sentence imposed on her/him and whether or not it has been served.**
10. Document confirming that a person has a health insurance (this document can be provided when applying for execution of TRP).

Residence permit fee: a state fee in the amount of 86 EUR, or 172 EUR for urgent processing, is collected for application processing.

If applying for TRP being in Lithuania when less than 2 months are left until the end of the validity of D visa, the student should ask for urgent processing of his application and pay the urgent processing fee (172 EUR).

The documents listed under subsection 6 will be prepared and rendered to applicant by the University. All documents have to be whether laid down in Lithuanian language or to be translated and certified by authorized translator.

Candidates for studies in Lithuania should apply for TRP (and visa) personally visiting Kaunas Migration Service (address: Chemijos pr. 4 b, Room 115, Kaunas, phone: +370 37 303247, E-mail: kaunovpk.ms@policija.lt, working hours: Monday-Friday 9:00 - 17:00).

Application docs are available here:

<http://www.migracija.lt/index.php?560961910>

Here You can make pre-registration including reservation of appointment time and place:

<https://www.epolicija.lt/web/guest/time-booking>

It is crucial to remember that the application for the first TRP needs to be made 4 months before the expiry of student's D visa. The application for second and further TRP needs to be made 2 months before the expiry of previous TRP.

If the payments for TRP are made in Lithuania, the students should attach the **payment receipt** from bank (or post office). Making the payments in bank (or post office) students should have the payments data:

Code of payment (įmokos kodas): 5740

Beneficiary (gavėjas): Kauno apskrities VMĮ

Bank (bankas): AB Swedbankas

IBAN account No (sąskaita): LT24 7300 0101 1239 4300

Payment details: TRP

HEALTH CARE AND INSURANCE

Health service in Lithuania for non-EU citizens is based on health insurance which is made before receiving D visa and TRP or the health insurance made in Lithuania.

For local doctor help students are welcome at Medical Center "Pilenai" located in hostel No 4:

Address: Studentų g. 1, LT-53357. Akademija, Kauno r.

Registry phones: (8 37) 337455, 337456, web: <http://www.pilenuspc.lt>; e-mail: pilenuspc@takas.lt

Working hours: I-V 8:00 - 20:00; VI 9:00 - 12:00.

If the student needs doctor's help, he/she should come to health center, registry and shortly explain his problem. After that the registry personnel will ask to pay for the consultation at cash desk. With the receipt student goes to the room of doctor which was appointed to him. After procedure student should come back to registry and ask for invoice to health insurance company.

According to this invoice student can receive back the payment from his health insurance company. Regarding place where in Lithuania student can receive this money back - he should look to his insurance docs. There should be the list of countries where the representations of his insurance company are. If student does not find in that list Lithuania - he should clear the name of insurance company, which is representative for most European countries. However, it is **strongly recommended to make the insurance at Lithuanian insurance company**. Such insurance should cost ca 60 ... 80 EUR/year and insurance should be made without any Franchise limits (to avoid non-refundable insurance limits). In this case student can receive money back immediately. Lithuanian insurance companies are listed here:

<http://www.draudikai.lt/en>

The health insurance agent at the University campus is **Jūratė Vedeikienė**. She is the manager of hostel No 4 (address: Room 102, ASU hostel No 4, Studentu 1, Akademija, LT-53355 Kauno raj., E-mail: jurate.vedeikiene@asu.lt). Requests with student's data should be sent by e-mail.

It is recommended to make the vaccination against influenza, to be more resistant against flu which is often the reason of the illness in winter time. Students can do that in the same health center, it cost ca 10 EUR. Remember that during vaccination student should be fully healthy.

CONNECTION TO INTERNET NETWORK

Network engineer **Dainius Dzemyda**, phone: (8 37) 788 115, local 585;

e-mail: tinklogedimai@asu.lt

Location: ASU Hostel No 5 (Universiteto st. 8), room 100 (Monday to Friday, 16:30 – 17:00).

Students should bring their laptops to network engineer for connection to wire network. Before that the students should:

- be admitted to ASU according Rector's order and have the ASU student ID No;
- be accommodated in ASU hostel (including deposit payment).

CONTACTS REGARDING STUDIES

- Faculty of Agronomy – assoc. prof. dr. **A.Adamavičienė** (phone: (8 37) 752 108, e-mail: aida.adamaviciene@asu.lt);
- Faculty of Economics and Management – assoc. prof. dr. **B.Vazonis** (phone: (8 37) 752 277, e-mail: bernardas.vazonis@asu.lt);
- Faculty of Forestry and Ecology – assoc. prof. dr. **A.Stiklienė** (tel.: (8 37) 752 282, e-mail: aida.stikliene@asu.lt);
- Faculty of Water and Land Management – assoc. prof. dr. **V.Grybauskiene** (phone: (8 37) 752 351, e-mail: vilda.grybauskiene@asu.lt);
- Faculty Agricultural Engineering – assoc. prof. dr. **E.Vaiciukevičius** (tel.: (8 37) 752 332, e-mail: edvardas.vaiciukevicius@asu.lt).

CONTACTS REGARDING VISA AND FINANCIAL PROCEDURES

Assoc. prof. dr. **Raimundas Rukuiža**, phone: (8 37) 752398, e-mail: kontakt@asu.lt

Ms. **Agne Gribėnaitė**, phone: (8 37) 752271, e-mail: studies@asu.lt

Address: International Department, Aleksandras Stulginskis University, Studentų 11, Akademija, LT-53361 Kauno r., Lithuania

CONTACTS REGARDING ACCOMMODATION

Head manager **Vaidas Bartusevičius**, manager **Renata Kvedaravičienė**, phone: (8 37) 752 258,

e-mail: srt@asu.lt

Address: 2nd hostel of ASU, Room 102, Studentu 5, Akademija, LT-53361 Kauno raj.

Working hours: 08:30 - 15:00.