

Internal quality assurance system for agriculture and biosystem engineering related HEI of Algeria (QUALS)

598176-EPP-1-2018-1-LT-EPPKA2-CBHE-JP

TABLE OF ACHIEVED / PLANNED RESULTS

Final 14/11/2022

<u>Title and reference number of the work package (WP)</u>	<i>1. PREPARATION</i>
<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	<i>1.1. Reports (number)</i> <i>1.2. Plan document (number)</i> <i>1.3. Installation documents (lot)</i>

Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
1.1.	Analysis report	23/03/2019	31/05/2019	Algeria ENSA, ENSB, ENSH	Analysis of state of art in internal quality assurance system in Algeria and participating Algerian HEI implemented and analysis reports prepared by local experts at each institution under guidance of European experts. <i>Analysis reports available by this link.</i>	1.1. Final analysis reports (1 in each partner institution) prepared.
1.2.	Draft plan preparation for IQAS elaboration	01/06/2019	30/09/2019	Algeria ENSA, ENSB, ENSH	Preparation and approval of a draft plan for the IQAS elaboration. The draft plan has been widely discussed among partners and approved by steering committee on 23.09.2019. <i>The documents are available by this link.</i>	1.2. Draft plan (1) prepared and approved by partners.
1.3.	Adequate equipment installation for each participating Algerian HEI	01/03/2019	04/03/2021	Algeria ENSA, ENSB, ENSH	Adequate equipment installed for each participating Algerian HEI. <i>Documents are available by this link.</i>	1.3. Lots of equipment (3) installation documents.

Changes that have occurred in this result since the original proposal:

No changes occurred in this result. The activity of equipment acquisition 1.3. was completed with a delay of 14 months due to pandemic crisis. It took a bit more time as planned not only because of local peculiarities of purchasing procedures in Algeria, but also because of pandemic crisis and quarantine elsewhere including Algeria which stopped functioning of most of public institutions and hindered work of private supply companies.

<u>Title and reference number of the work package (WP)</u>	<i>2. DEVELOPMENT</i>
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<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	<p>2.1. Individual training reports (number)</p> <p>2.2. Set of documents(number)</p> <p>2.3. Individual training reports (number)</p> <p>2.4. Test report (number).</p>
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Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
2.1.1	Training of Algerian experts in IQAS preparation	16/06/2019	22/06/2019	Kaunas, Lithuania Tartu, Estonia	Total number of 18 experts trained (6 from each ENSA, ENSH and ENSB trained in VMU (12 experts) and EMU (6 experts) with the total duration of 8 days. <i>The supporting documents are available by the following links ENSA , ENSH and ENSB</i>	2.1. ITR Individual travel/training reports (18) for training mobility in VMU (Lithuania) and EMU (Estonia).
2.1.2	Training of Algerian experts in IQAS preparation	21/09/2019	26/09/2019	Algeria, ENSA, ENSH, ENSB	Teaching/training visits of 3 VMU and 1 EMU participants to IQAS preparation workshop in Algeria at ENSA for the staff of all three partner institutions, combined with coordination meeting. This included additional training of 18 Algerian staff members from ENSA, ENSB and ENSH in a workshop for the preparation of IQAS in Algiers, ENSA and in home institutions (remoted). <i>Supporting documents are available by the following links VMU, EMU</i>	2.1. Participants (18) trained at training workshop (agenda and list of participants available). Also total of (7) ITR Individual travel/training mobility reports).

					<i>Training mobility visits of 3 ENSB participants from Constantine to participate in IQAS preparation workshop at ENSA in Algiers on 23-25/09/2019 was agreed with Agency to cover their travel and stay costs. The supporting documents are available by the following link ENSB</i>	
2.2.	Development of IQAS in each Algerian partner institution	22/09/2019	01/12/2020	Algeria, ENSA, ENSH, ENSB	Development of IQAS in each Algerian partner institution. It involved preparation of documents involving quality manual for each of partner and description of procedures as joint documents for the use of all partners, which include detailed description of procedures, also instructions for the use, monitoring system and feedback information collection and use for update. <i>The documents are available by this link</i>	2.2. Sets of documents (3) prepared, including quality manuals (3) for each ENSA, ENSH and ENSB and set of (6) procedures and (1) instruction for all partners.
2.3.1	Training of staff resources for the implementation of IQAS	04/03/2021	04/05/2021	Partner institutions on-line	Training of Algerian partner's staff has been agreed among partners and with the Agency to be run online due to impossibility to organise training mobilities to Lithuania and Estonia during pandemic. Training sessions organised by VMU via zoom with the total duration of full 3 days, on 04/03/2021, 01/04/2021 and on 04/05/2021. <i>Supporting documents of training available by this link.</i>	2.3. (28) participants attended all three training days-fully trained, 11 participants attended 2 training days and 11 participants attended 1 training day. In total 50 staff fully and partly trained. <i>(individual training reports, (28), training certificates (28) - fully trained, and (22)-partly trained.</i>
2.3.2	Training of staff resources for the implementation of IQAS	15/10/2022	02/11/2022	VMU Lithuania EMU Estonia	Training of 26 staff from Algerian partners ENSA (8), ENSH (10) and ENSB (8) (15 in EMU and 11 in VMU) has become possible after pandemic and took place at 15-22/10/2022 at EMU, Estonia and from 22/10/2022 to 02/11/2022 at VMU, Lithuania. <i>Supporting documents available by the links ENSA , ENSB and ENSH</i>	2.3. Total of (26) ITR (individual travel/training mobility reports) of ENSA, ENSB and ENSH staff trained.
2.4.	Testing of IQAS in Algerian HEI	15/06/2021	15/03/2022	Algeria ENSA ENSB ENSH	IQAS tested in each Algerian partner institution. IQAS test reports prepared by experts at each partner institution. <i>Reports available by this link.</i>	2.4. (3) Testing reports (1 in each partner institution) prepared.

Changes that have occurred in this result since the original proposal:

No changes occurred in this result. However, following changes had been suggested and implemented for some activities during the project implementation period due to pandemic crisis in 2020-2021 and partly 2022:

2.2. End of activity was delayed up to 01/12/2020;

2.3. The modification was suggested by the project management and accepted by EACEA for the training of staff during pandemic to have up to 44 staff members among 54 to be trained by the distance learning due to impossible mobilities, with additional physical training of staff members at VMU and EMU upon opening of mobilities between countries in 2022. In fact, the project was able to achieve the result completely, as physical mobility was finally open at the end of project - in September 2022 and **the total result is 54 staff fully trained**, including 26 by training mobility to Lithuania and Estonia and 28 fully trained online with some additional 22 staff who participated in some online trainings. Due to the pandemic force majeure situation the mobility plans were especially hindered. Project had to extend methodology of training to online training. This required a lot of additional human resource inputs for methodological work, coaching and training. Taking that into consideration project had to move part of unused mobility costs to staff costs within the limits of not exceeding 10%.

2.4. Factual delay of up to 10 months due to delay of activities 2.2 and 2.3. - end date 15/03/2022.

<u>Title and reference number of the work package (WP)</u>	3. QUALITY PLAN
<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	<p>3.1. Individual training reports (number)</p> <p>3.2. Self-assessment report document(number)</p> <p>3.3. Evaluation report (number)</p>

Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of progress
3.1.	Training of Algerian experts in self-assessment preparation	01/11/2021	15/05/2022	Online	<p>Training sessions were arranged online as physical mobility was still impossible at that time due to pandemic restrictions. There were 3 one-day long (on 29/11/2021, 06/12/2021 and 10/01/2022) sessions organised by VMU and Centre for Quality Assessment in Higher Education (SKVC). The trainings were run by experts from SKVC.</p> <p>Additionally, SKVC offered up to 2 hour long 7 online consultations (07/02/2022, 21/02/2022, 14/03/2022, 28/03/2022, 25/04/2022, 14/06/2022) organised as</p>	3.1. Total of (23) staff trained, <i>individual training reports (23), training certificates (23)</i>

					group meetings to better prepare experts for self-assessment and answer to all their questions. <i>Supporting documents of training available by this link.</i>	
3.2.	Running of self-assessment exercise at each Algerian HEI	01/11/2021	01/07/2022	ENSA, ENSB, ENSH Algeria	Self-assessment reports (SER) prepared at each participating Algerian HEI by the newly set deadline - 01/07/2022. The SERs available by this link .	3.2. Self-assessment reports (3) prepared for each ENSA, ENSB and ENSH
3.3.1	Pilot institutional evaluation at one selected HEI	15/08/2022	30/10/2022	ENSA, Algiers, Algeria	Pilot institutional evaluation of one selected Algerian HEI was performed at ENSA. It was realised by physical visit of an international panel of experts organised by SKVC-the European accreditation agency. The visit of experts panel in Algeria was on 09-14/09/2022. The final evaluation report was prepared and submitted by SKVC to ENSA at the end of October. Pilot evaluation related documents and evaluation report available by this link .	3.3. External evaluation report (1) for ENSA
3.3.2	Lessons sharing and discussing by all three recipient HEI	14/09/2022	15/09/2022	ENSB, Constantine, Algeria	The lessons and experiences of the preparation for external evaluation and pilot external evaluation process and preliminary results discussed and shared among partners at the Working seminar organised in ENSB on 14-15 th of September. <i>Mobility of 8 ENSA participants from Algiers and 10 ENSH participants from Blida to Constantine to participate in this seminar at ENSB in Constantine on 14-15/09/2022 was financed from project mobility travel and stay costs budget.</i> <i>The supporting documents available by the links ENSA, ENSH</i>	Additional - (31)participant shared lessons (agenda and list of participants available). Also total of 18 ITR (Individual travel mobility reports).

Changes that have occurred in this result since the original proposal:

No changes occurred in this result. However, following changes took place for some activities *due to pandemic crisis in 2020-2021 and partly in 2022*:

3.1. *The physical mobility training of destination in EU was changed to on-line training from 29/11/2021 to 10/01/2022 and the on-line consultations on February - April 2022. New start date 01/11/2021 and end date 15/05/2022.*

3.2. *New start date 01/11/2021 and end date 01/07/2022.*

3.3. *New start date 15/08/2022 and end date 30/10/2022.*

Title and reference number of the work package (WP)	4. DISSEMINATION & EXPLOITATION
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Indicators of achievement and or/performance as indicated in the project proposal	4.1. <i>Plan document (number)</i> 4.2. <i>D&E tools reported</i> 4.3. <i>D&E report</i>
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Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
4.1.	Dissemination and exploitation plan preparation	15/12/2019	31/03/2019	Lithuania, Estonia, Algeria	Dissemination &Exploitation (D&E) plan prepared. The plan was updated. The current version 3 which is final is available at this link .	4.1. D&E plan (1) available
4.2.1	Dissemination Channels & Tools	24/03/2019	26/03/2019	ENSA, ENSH, ENSB Algeria	Dissemination training at ENSA ENSH and ENSB during the kick-off visit to Algeria for the use of Dissemination Channels & Tools for QUALS project according to D&E plan	Key staff of partners (at least 3 from each) trained in Dissemination Channels & Tools.
4.2.2	Dissemination Channels & Tools	14/11/2018	14/11/2022	Lithuania, Estonia, Algeria	Dissemination Channels explored for D&E activities according to D&E plan -reported in more detail in the Dissemination & Exploitation report (available by this link) : a) project website at https://zua.vdu.lt/en/project/quals/ , b) project social media channel on facebook at https://www.facebook.com/qualsensa	4.2. D&E channels & tools reported: a) 1 website b) 1 plus additionally other partners exploring their facebook posts c) 1 channel, 1 emission d) 1 channel, 1 emission e) 3 press articles f) 6 emissions

				<p>c) Algerian national TV channel Canal Algeria providing 20 minutes presentation of QUALS results with the discussion by Brahim Bouchareb-QUALS team member from ENSA</p> <p>d) Radio Algeria Channel 3, providing flora for QUALS experts Samia LAALA and Brahim BOUCHAREB (ENSA) and Antanas MAZILIAUSKAS (VMU) speaking about QUALS results and impact on climate change and sustainable development</p> <p>e) national Algerian newspapers and web-portals , including Tadamsa News , Internews, Interfilagerie.com which have published articles based on QUALS press release at the occasion of final Conference on 7th Nov 2022</p> <p>f) partners live video emissions of training sessions and other Quals events, as for example, live video on sharing experience seminar in ENSB, Constantine, 14.09.2022</p> <p>Dissemination tools used D&E activities according to D&E plan: g) project logo, available by this link</p> <p>h) project banner, available by this link</p> <p>i) project brochure, available by this link</p> <p>j) project poster, available by this link</p>	<p>g) 1 project logo h) 1 project banner i) 1 project brochure j) 1 project poster k) 1 project presentation template l) 1 project exploitation video m) 3 project videos for each partner ENSA, ENSB, ENSH n) 3 video podcasts</p>
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					<p>k) project presentation template, available by this link</p> <p>l) project exploitation video, available by this link</p> <p>m) project video -separate for ENSA, ENSB and ENSH, available by this link</p> <p>n) project video podcasts, video presentations available by link1, link2, and link3</p>	
4.3.	Exploitation and network sustainability	01/08/2022	15/11/2022	Lithuania, Estonia, Algeria	<p>Dissemination & Exploitation report prepared (available by this link). Exploitation measures implemented and reported according to D&E plan for sustainability of results:</p> <p>a) Project results presented and discussed with stakeholders, including direct stakeholders from partner institutions, other HEI of Algeria and policy makers at the FINAL CONFERENCE on 07th of Nov 2022 in Algiers. The Agenda, list of participants and other supporting documents available by this link</p> <p>b) Recommendations resulting from Project results approved by the project GA meeting on 22.12.2022 and presented to the Ministry of Higher Education and Research, DR of Algeria (Ministry). The Recommendations are available by this link</p> <p>c) The dialog with policy makers and other stakeholders is on to continuity and</p>	<p>4.3. D&E report (1). Specific exploitation measures reported:</p> <p>a) 1 large scale event-FINAL CONFERENCE organized</p> <p>b) 1 recommendation document prepared and delivered to Ministry</p> <p>c) Multiple continuing actions implemented and to be implemented</p>

					sustainability of using project results and recommendations.	
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Changes that have occurred in this result since the original proposal:

No changes occurred in this result. However, some changes have occurred in the methodology due to pandemic. Many actions within 4.1-4.3 were reorganised to communicate effectively among stakeholders by online tools. Also, the activities were extended by 12 months due to extension of project implementation period until 14.11.2022.

<u>Title and reference number of the work package (WP)</u>	5. MANAGEMENT
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<u>Indicators of achievement and or/performance as indicated in the project proposal</u>	5.1. Report document (number) 5.2. Report chapter 5.3. Meetings minutes (number).
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Activities carried out to date to achieve this result:

Activity N°	Activity Title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
5.1.	Administrative and financial management	15/01/2019	30/06/2020	Lithuania, Estonia, Algeria	Activities related to sound planning, designing, administrative and financial management of project. Project <i>interim report</i> prepared (Interim financial and progress/technical report, including Annex C-Table of achieved planned results, and accompanied by the request for a further pre-financing payment, using e-templates) and include all activities and deliverables accomplished during reporting period, including recommendations for the coming period.	5.1.Interim report(1) prepared.
		01.07.2020	14/11/2022	Lithuania, Estonia, Algeria	Activities related to sound planning, designing, administrative and financial management of project with the contribution of all partners.	5.1. Final report (1) prepared.

					Project final report prepared at the end of project, including final financial report, accompanied by external auditor's certificate, technical report including Annex C-Table of achieved planned results, uploaded in e-submission and using e-template for reporting.	
5.2.	Quality control and risks management	15/11/2018	14/11/2022	Lithuania, Estonia Algeria	Quality control and risks management chapter in project interim report (project results examined against objectives, milestones and impact, effectiveness of resources used, quality of deliverables assessed, risks, threats and opportunities assessed)	5.2. Quality control and risk management chapter(1)
		15/11/2018	14/11/2022	Lithuania, Estonia Algeria	Quality control and risks management chapter in project final report (project results examined against objectives, milestones and impact, effectiveness of resources used, quality of deliverables assessed, risks, threats and opportunities assessed)	5.2. Quality control and risk management chapter (1)
		21.03.2019	08.12.2020	Lithuania, Estonia Algeria	QUALITY ASSURANCE PLAN (QAP) preparation. The initial plan prepared in 2019, after the recommendations of EACEA to present separate QAP document has been complemented, updated and is available as separate document as final by this link . The implementation of the quality assurance has been monitored during the entire project period. The quality assurance monitoring is described and monitoring actions presented in the Quality Assurance Report .	5.2. Quality Assurance plan document (1) 5.2. Quality Assurance Report (1)
5.3.	Project meetings, reviews and communication	27/01/2019	30/01/2019	Brussels, EACEA	EACEA organised meeting with participation by VMU and ENSA representatives addressing the practical management of the grant agreement (rules and reporting requirements) and the life cycle of the project.	No minutes taken
		13/02/2020	13/02/2020	Brussels, EACEA	<i>Briefing meeting with Helene Banegas, EACEA project supervisor</i> was useful to overview project activities and discuss the questions related to project deliverables and legal issues. Helene was invited to connect with project team for one of project coordinating meetings. No decisions taken, just clarified situation by both sides. Minutes have not been produced.	No minutes taken

		02/02/2021	02/02/2021	<p>ONLINE CONSULTATIVE COORDINATION MEETING WITH EACEA /Luigi SAIA</p>	<p><i>Consultative coordination meeting with EACEA /LUIGI SAIA discussed EACEA position towards CBHE project schedules and modifications in COVID pandemic:</i></p> <ul style="list-style-type: none"> • <i>Luigi Saia (EACEA)- indicated flexibility for modification, possibility of asking for extension, looking at diversifying activities and online</i> • <i>Luigi agreed with concept of replacing physical training mobility by online training. Regarding corresponding number of days-look at content to be provided, but 3 working days online could be a replacement of one week mobility training.</i> • <i>Agreed to apply up to 12 months prolongation at the same time on present the updated activity plan showing the outputs and outcomes achieved.</i> • <i>Discussed derogations from the maximum budget lines ceilings (for ex. Staff costs -40% from the total eligible costs-counted at the end of project).</i> • <i>Luigi explained that there is no recalculation of staff costs ceiling at the end of the project. Antanas Maziliauskas mentioned that he heard at one online seminar somebody saying that it could be done, <u>Luigi confirmed that it is not the case.</u></i> • <i>Related transfers between categories by up to 10% in each category. Responded Luigi, that we are allowed to transfer between categories by up to 10% in each category without asking the prior authorization of Agency.</i> • <i>Luigi also responded that the second transfer has to be made as there is no obstacle after interim report is approved.</i> • <i><u>Minutes of this meeting are available by this link</u></i> 	5.3. Minutes(1) available
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		06/11/2022	06/11/2022	Brussels, EACEA	<p><i>Briefing meeting with Caterina Valituti, EACEA project supervisor was about the project ending and final reporting. Some clarifications regarding technical aspects of reporting, presenting document copies on google disk and providing links to them suggested by Caterina. Project budget shifts within the limits of 10% for staff costs discussed. The deadline to submitting final report before 14th of January 2023 discussed. No decisions taken, just clarified situation by both sides. Minutes have not been produced.</i></p>	No minutes taken
		07/02/2019	07/02/2019	Online	<p><u>Preparatory EB and GA meeting online.</u> Discussed major starting points for launching activities and partnership agreement, discussed initial practical and administrative arrangements - routine issues and first payments for staff costs, also discussed and draft agenda of the first kick-off GA and EB meeting in Algeria- decided to have a first kick-off meeting in Algeria in March-April depending on travel arrangements. Minutes of this meeting available by this link.</p>	5.3. Minutes (1) available
		23/03/2019	28/03/2019	ENSA, Algiers; ENSH, Blida; ENSB, Constantine	<p><u>GA and Kick-off coordination meetings</u> in all 3 Algerian partner institutions participated by 3 representatives of VMU and 2 representatives of EMU and partners of Algerian HEIs. Activities carried out: brief presentation by each project partners, visiting educational premises, discussing with project partners' staff to identify their real problems and needs in Quality assurance; overview of preparatory activities, including situation analysis and purchase of equipment; overview and approval of dissemination plan and activities; planning training visits and next meetings; administrative and dissemination arrangements. Minutes of the meetings are available at this link</p>	5.3. Minutes (3) available

		10/04/2019	10/04/2019	<u>Online</u>	<p><u>Online EB meeting.</u> Discussed preparatory activities-coordinators reflected on Situation analysis.. Discussed preparation for Equipment purchase procedures. Overview of initial practical arrangements for training visit: Visa arrangements-to facilitate process by support letters to the Embassies. <i>Decided that need to keep arrangements when VMU and EMU books and buys tickets after the visas have been solved and make other stay costs on behalf of participants.</i></p> <p>Minutes of the meeting are available at this link</p>	5.3. Minutes (1) available
		23/09/2019	24/09/2019	ENSA, Algiers	<p><u>GA and EB Coordination meeting</u> in Algeria, combined with training for Algerian experts in Algeria, organised in ENSA. Participated all partner institutions, beneficiary institutions represented by 3 representatives from each Algerian HEIs. Activities included: brief overview of preparatory activities, including draft plan preparation and approval; purchase of equipment; overview of organisation of IQAS preparation process, also dissemination activities and tools (website hosted by MU, while Facebook campaign hosted in Algeria by ENSA); planning training visits and next meetings; administrative and dissemination arrangements.</p> <p>Minutes of this meeting are available by this link</p>	5.3. Minutes (1) available
		31/03/2020	31/03/2020	Online	<p><u>GA and EB Coordination meeting</u> earlier scheduled for the end of May as live meeting has been organised as video meeting due to restrictions on mobility related to pandemic crisis. All project partners have taken part, including participation of invited Helene Banegas from EU EACEA ERASMUS office, as project supervisor. Questions discussed: Introduction of new situation related to pandemic. <i>Decided to modify methodology and work online. Provide more coaching for local experts.</i> Brief overview of activities, including purchase of equipment; overview of organisation of IQAS preparation process, also dissemination activities; interim report issues, approved the positions to be</p>	5.3. Minutes (1) available

					included in the interim report ; other issues, including administrative and dissemination arrangements, quality assurance monitoring was approved, planning future training visits and activities during the pandemic restrictions etc. Minutes of the meeting are available at this link.	
		28.12.2020	28.12.2020	Online	<p><u>GA and EB Coordination meeting.</u> Noted the difference of working in a COVID pandemic situation with focusing on online activities. Methodology has changed, tools have changed, need more working with people individually and coaching. Need good communication tools. Every partner noted that people need more explanation and coaching. Situation requests reacting.</p> <p><i>The modification of time table and methodology due to COVID discussed and agreed on. Decided that the online training should replace mobility trainings. Partners agreed to that concept.</i> Methodology is to be prepared how to convert online training into physical mobility days. <i>Need of agreement with the Agency.</i> Discussed self evaluation and pilot evaluation activities for autumn 2021-agreed that a subcontracted European accredited agency will be tendered to provide preparatory training and pilot <i>evaluation activities.</i> For other issues: <i>approved quality manual prepared and revised, approved project quality assurance monitoring check results,</i> discussed routine payment and equipment acquisition issues. Agreed to continue project and hope for a better next new year.</p> <p>Minutes of this meeting are available by this link.</p>	5.3. Minutes (1) available
		07/04/2021	07/04/2021	Online	<p><u>General assembly end Executive board coordination</u> on-line meeting on the issues of Technical report evaluation and QUALS project 1 year prolongation request. It included project status overview, introduction by each project partner overview of latest activities in 2021, interim technical report approval and additional</p>	5.3. Minutes (1) available

					<p>information/clarifications issues, project end date prolongation for 12 months including updated workplan and activity timetable, project budget modifications issues (related transfers between categories by up to 10%) <u>as all partners agreed that the staff costs have to be increased by 10% as due to online work during pandemic the need of one to one coaching and working in a changed situation with changed methods of working requested much more inputs from management staff and also experts but also technical and administrative staff.</u>, overview of updated quality plan, on-line training issues for remaining period, visibility, and other issues. Minutes of this meeting are available by this link.</p>	
5.3.	Project meetings, reviews and communication	16.06.2021	16.06.2021	Online	<p><i>Online GA and EB coordination meeting</i> discussed the reply from the EC authorizing project extending by 12 months. <i>-agreed by partners updated project program and methodology to continuing online activities.</i></p> <p>Each ENSA, ENSH and ENSB presented IQAS procedures prepared as joint documents for all three partners approved after revision by European experts and update. <i>Decided still to postpone as visa issue is still closed to and from Algeria.</i></p> <p>Discussed project budget updated upon updated Work plan. <i>All partners agreed that the staff costs have to be increased by 10% as due to online work during pandemic the need of one to one coaching and working in a changed situation with changed methods of working requested much more inputs from management staff and also experts but also technical and administrative staff.</i></p> <p>Discussed how to start the self-evaluation report preparation activities . <i>Agreed to intensify dissemination measures on social media and website by all partners.</i></p>	5.3. Minutes (1) available

5.3.	Project meetings, reviews and communication	13.12.2021	13.12.2021	Online	<p><i>On-line EB coordination meeting</i> discussed the testing reports for IQAS implementation and approved the testing report questionnaire template for all three partner institutions, <u>decided to run pilot evaluation physically, if the situation allows, in early September and involve other two schools as observers</u>). Discussed final project reporting and documents to be prepared for reporting.</p> <p>Discussed possible format and place of final conference for exploitation of project results - <u>decided to organize as preference physical conference in Algiers with hiring subcontractor for media and conference organization services. To run early November. Also decided to hire a company for making video on project results in general and at each partner institutions.</u></p> <p>Minutes of this meeting is available by this link</p>	5.3. Minutes (1) available
5.3.	Project meetings, reviews and communication	28.03.2022	28.03.2022	Online	<p><i>Online EB coordination meeting</i> discussed and decided: <i>to mobilize needed resources</i> at each institution to have self-evaluation reports ready as agreed before mid of May. <i>Also decided: IQAS testing reports of ENSA and ENSB approved.</i> After getting updated testing report from ENSH at the end of this week, the feedback will be provided by Izabela (expert from VMU) in two weeks and if she says OK <i>ENSH report will be considered as approved. Decided: If to organize the physical visit to ENSA, the safer date could be the second week of September(from 5th). After discussion decided: Project progress and quality assurance check by management approved.</i> As the extended project requested more staff time resources as planned, partners <i>agreed to request the EC to transfer additionally non-used mobility costs to staff costs increasing staff costs for partners by 15%, which would make a total requested of 49 986 Euro.</i>). <i>Decided: For the final dissemination of results project will prepare the 15 minutes video</i> representing results of the project at all three Algerian partner institutions. Partners agreed to select trustful Algerian video making</p>	5.3. Minutes (1) available

					<p>company and VMU would hire them . The content would be agreed among by all partners. The Final Conference is planned as physical one in Algiers, in the period between mid of October-first week of November, with the presence of local stakeholders and media (exact time, place and format to be adjusted before the summer).</p> <p>The minutes of this meeting are available by this link.</p>	
5.3.	Project meetings, reviews and communication	14.09.2022	14.09.2022	Algeria, ENSB, Constantine	<p><i>GA and EB coordination meeting</i></p> <p><i>Approved Project quality monitoring for this moment. Decided to discuss extensively lessons learned from Pilot evaluation of ENSA to enable partner institutions and other stakeholders to use the results.</i></p> <p>Discussed mobility of _partner institution to go to LT and up to 15 people 5 from each partner institution to go to EE. The training will be related to IQAS implementation WP3 Development. Based on situation related to pandemics and availability of flights and to avoid financial problems due to expensive travel costs after pandemic and logistical issues <i>it is decided by partners to apply the same model as in 2019 when receiving institutions make all expenditures and buy all tickets, hotels and logistical and catering arrangements on behalf of participants declaring mobility by unit costs as per grant agreement.</i></p> <p><i>Partners agreed to collaborate closely for preparing final report.).</i></p> <p>Decided: <i>confirmed as agreed earlier that the Final Conference is planned as physical one in Algiers, 07th of November, with the presence of local stakeholders and media (exact time, place and format to be adjusted with service providers, but planned to take place in the hotel Aurassi</i></p> <p>As it has been decided earlier the extended project requested more staff time resources as planned, partners had agreed to request the EC to transfer additionally</p>	5.3. Minutes (1) available

					non-used mobility costs to staff costs increasing staff costs for partners by 15% , After request of Agency, the reply was that it was not possible because our staff costs were nearly close to 40% of project budget. <i>Decided - we remain with up to 10% transfers between project budget lines as agreed with the Agency earlier.</i> Minutes of this meeting available by this link.	
5.3.	Project meetings, reviews and communication	22.12.2022	22.12.2022	Online	<i>Online GA and EB Coordinating meeting</i> discussed and approved <i>final financial and technical reports</i> . It has also discussed and approved recommendations to the Ministry of Higher Education and Research DR of Algeria . The recommendations will be delivered to policy makers and the partners will keep close contacts to follow the taking over of project recommendations by the policy makers. Minutes of this meeting available by this link.	5.3. Minutes (1) available

Changes that have occurred in this result since the original proposal:

No changes occurred in this result. As the COVID pandemic crisis hindered the activities related to mobilities and equipment delivery to beneficiaries the interim Technical Report by the agreement of EACEA was postponed till the 31/08/2020 and project was extended by 12 months until 14-11-2022 with final reporting date 14/01/2023. The updated workplan was prepared.

Some methodological changes were adopted due to COVID pandemic with many of activities related to coordination meetings which were running online instead of taking place during physical mobilities. The management had to work with partners to adopting other activities to a new situation and organising many training sessions online. *This needed much more of one to one coaching and working in a changed situation with changed methods of working, requested much more inputs from management staff and also experts but also technical and administrative staff. Due to these needs the partners agreed to shift part of unused mobility budget to staff costs within the limits of 10% (See minutes of GA and EB coordinating meetings of 07/04/2021 and of 14/09/2022).*

The rescheduled project with the extension of 12 months and adopted methodological changes allowed to successfully implement all planned project deliverables and outcomes to achieving all project results as initially planned.