

APPROVED

Chancellor of the VMU Agriculture Academy

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Decree No. ŽŪA-2023-10 of the Chancellor of the VMU Agriculture Academy of 31 January 2023 (version)

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## **TEACHING AID COMPETITION REGULATIONS OF THE VMU AGRICULTURE ACADEMY**

### **I. GENERAL PROVISIONS**

1. These Regulations govern the procedure for the organization of the Teaching Aid (hereinafter – TA) Competition at the Agriculture Academy of Vytautas Magnus University (hereinafter – VMU Agriculture Academy), the procedure for their assessment, and the awarding of prizes to the competition winners.
2. The objectives of the TA competition:
  - 2.1. To initiate the sharing of experience in the development and use of advanced teaching methods and TAs among the teachers among the teachers at the VMU Agriculture Academy;
  - 2.2. To accelerate the development and use of TAs and innovative teaching techniques;
  - 2.3. To encourage the teachers to develop and improve TAs and apply them effectively in their teaching activities.

### **II. PROCEDURE FOR ORGANISING THE COMPETITION**

3. The TA competition is organized annually by the Administrative Group of the VMU Agriculture Academy, and the entries submitted to the competition are assessed by the TA Assessment Commission (hereinafter referred to as the Commission), established by order of the Chancellor.
4. The competition is open to employees at the VMU Agriculture Academy and their teams who have developed new TAs and applied them in teaching the students at the VMU Agriculture Academy.
5. Entries can be submitted under the following headings:
  - 5.1. Teaching publications (textbooks, course books, lecture notes, descriptions of laboratory work and exercises, other teaching publications (> 50 pages), published in print or electronic form);
  - 5.2. Visual aids (instruments, tools, laboratory and display benches, mockups, models, collections of objects studied, videos, poster sets, and other tools);
  - 5.3. Methods of organizing studies and other TAs (integrated provision of supporting teaching aids for the study subject, implementation of distance learning, implementation of other innovative study methods, etc.).
6. The TA competition is open to applications from academic units or authors at the VMU Agriculture Academy.

7. The application shall be accompanied by an extract of the minutes of the academic unit Council or a committee authorized by it, along with a recommendation, and a copy of the TA (or its location) and a description of it.
8. The TA description shall specify the following:
  - 8.1. Name of TA;
  - 8.2. Author(s)' details (name, surname, faculty, institute, department, position, title, academic title and scientific degree, telephone number, email address);
  - 8.3. Purpose of the TA (study programme, study subject, topics within the study subject structure);
  - 8.4. Relevance (need, previous development of similar tools, etc.);
  - 8.5. Methodological compatibility with independent studies (possibilities for active learning and innovative study methods using the TA);
  - 8.6. Innovation (innovation in the presentation of course material) and scientific approach (use of the latest scientific information and tools, possibilities for student involvement in research);
  - 8.7. Visual quality of the knowledge presented and quality of the publication design (intensity of use of visual elements, strong aspects of the publication design);
  - 8.8. Other benefits.
9. Candidates' documents for the competition shall be submitted to the coordinator for the administration of studies in the Administrative Group of the VMU Agriculture Academy by 15 February.

### III. ASSESSMENT OF RESEARCH PAPERS

10. The Commission shall classify the submitted TAs according to the groups listed in clause 5 and shall assess them on a comparative basis according to the following assessment criteria:
  - 10.1. Relevance;
  - 10.2. Methodological compatibility with independent studies;
  - 10.3. Innovation and scientific approach;
  - 10.4. Visual character and quality of the presentation of the knowledge conveyed;
  - 10.5. Other benefits.
11. The members of the Commission shall individually assess the TAs against all the criteria listed in clause 10. The Commission then meets in a closed meeting to discuss the entries, summarize the results of the assessment and draw up the minutes.
12. The coordinator for the administration of studies in the Administrative Group of the VMU Agriculture Academy shall prepare a draft decree of the Chancellor on the awarding of prizes to the winners of the competition.
13. The list of the winning TAs submitted to the competition is published by the VMU Agriculture Academy on its website.

### IV. PRIZES AND OTHER AWARDS

14. A maximum of 3 prizes will be awarded per heading.
15. Prizes are awarded to first-place winners, and certificates of appreciation are awarded to second- and third-place winners.
16. The prize fund shall be allocated by the Chancellor of the VMU Agriculture Academy.

17. The Chancellor of the VMU Agriculture Academy presents the awards to the winners of the competition at an event on 11 March celebrating the Day of Re-establishment of the Independent State of Lithuania.

## V. PROCESSING OF PERSONAL DATA OF CANDIDATES AND COMPETITION WINNERS

18. Each candidate and competition winner's personal data (name, surname, email address, telephone number) shall be processed for the sole purpose of the assignment, awarding of the prizes and publication of the information about the awards. The candidates' and competition winners' personal data are processed by the VMU.
19. Pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC ("General Data Protection Regulation") (hereinafter – the Regulation), the candidates and competition winners shall be entitled to have access to personal data concerning him or her, to request the rectification of their personal data that is inaccurate and/or incomplete, and to request to erase their personal data or to limit the processing thereof. The candidate may withdraw his/her consent to the processing of his/her personal data at any time, without prejudice to the lawfulness of processing based on consent carried out before the withdrawal of consent.
20. The candidates' and competition winners' personal data will be kept for as long as is necessary for the purposes of assignment, awarding of the prizes and promotion of the awards, but no longer than 3 years.
21. Candidates and competition winners may contact the VMU Data Protection Officer to exercise their rights or to find out more about the processing of their personal data on [dap@vdu.lt](mailto:dap@vdu.lt).
22. Candidates and competition winners shall be entitled to lodge a complaint with the State Data Protection Inspectorate if they consider that their personal data are being processed in breach of the Regulation or of the legislation on the protection of personal data.

## VI. FINAL PROVISIONS

23. The number of prizes may be changed on the Commission's reasoned proposal to the Chancellor of the VMU Agriculture Academy to add new prizes or remove the existing ones.
24. The incentive prize fund is approved each year by a decree of the Chancellor of the VMU Agriculture Academy.
25. These Regulations shall be amended or repealed by a decree of the Chancellor of the VMU Agriculture Academy.