



VYTAUTO
DIDŽIOJO
UNIVERSITETAS

Bioekonomikos
plėtos fakultetas

**VYTAUTAS MAGNUS UNIVERSITY
FACULTY OF BIOECONOMY DEVELOPMENT**

For the final year Logistics and Commerce programme students

**NOTICE
ON THE PROCEDURE OF PREPARATION OF FINAL WORKS FOR STUDENTS OF
BACHELOR'S STUDIES**

19/02/2025

Akademija

Students preparing their final works of bachelor's studies must write an application on behalf of the dean, indicating the preliminary title of the final work. Applications must be sent to the department's e-mail (vkpv@vdu.lt) until 10th of March 2025.

Students also must fill and send the final work assignments to the department e-mail (vkpv@vdu.lt) until 25th of March 2025. They must include the expected content of the work, the schedule of work preparation, the final date of work preparation (23rd of December 2025). The assignment should be signed by the student and the supervisor.

Final works should be prepared according to the schedule of preparation. Students shall meet their respective supervisors by the specified date to discuss current progress, effectiveness of the tasks already completed, any corrections that may be required, methodology of different stages of preparation of the final work, information sources.

Having assessed the information submitted by the student, the supervisor signs the document of final work assignments, thus marking completion/non-completion of the stage and allowing/not allowing the student to proceed into further preparation of the final work. The first stage is dedicated to the search for information sources on the topic and the collection of scientific, methodological and other sources of literature. This stage must be completed by 13th of June 2025.

At the beginning of the last semester, students and their supervisors must clarify the topics of the final work and revise the document of final work assignments until 1st of October 2025.

At least three weeks before the Bachelor's thesis defense, students must present their prepared work to the Attestation Committee (the date and time of this presentation will be announced later). No later than two days before the thesis review at the Attestation Committee, students must upload the electronic version of their thesis to the designated location in the Moodle environment.

Finalised final works shall be loaded to the specified location of Moodle environment and CRIS system by 30th of December 2025. Defence of final works is planned for 7-12th of January 2026.

Form of final work assignment document is available at the faculty website. For more details on the procedure of preparation of final works of bachelor's studies and general methodological guidelines on academic paper writing for students of social sciences are also available on the faculty website (<https://zua.vdu.lt/en/faculties/faculty-of-bioeconomy-development/studies/information-for-students>).

Dean

Bernardas Vazonis