

APPROVED

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## **DESCRIPTION OF SPECIAL REQUIREMENTS AND PROCEDURES FOR THE PREPARATION AND DEFENCE OF THE BACHELOR'S THESES OF THE FACULTY OF BIOECONOMY DEVELOPMENT OF THE ACADEMY OF AGRICULTURE OF VYTAUTAS MAGNUS UNIVERSITY**

### **I. GENERAL PROVISIONS**

1. This Description sets out the special requirements applicable to Bachelor's theses prepared at the Faculty of Bioeconomy Development (hereinafter – the Faculty) of the Agriculture Academy (hereinafter – the Academy) of Vytautas Magnus University (hereinafter – the University), to the students preparing them and to other participants involved in the preparation and defence process, as well as the procedures for preparing and defending the theses.
2. The Description has been prepared in accordance with the University's study regulations and the description of the general procedure for the preparation and defence of Bachelor's theses, the experience of the preparation and defence of Bachelor's theses has been accumulated at the Faculty.
3. The purpose of this Description is to ensure transparent and high-quality preparation and defence of Bachelor's theses by aligning them with students' academic rights, the aims of study programmes implemented at the Faculty, and the intended learning outcomes.
4. Bachelor's thesis – the written study assignment of the bachelor's study program, by the independent preparation and defence of which the student summarizes and demonstrates the ability to solve the chosen research problem, the acquisition of other competencies provided for in the study program.

### **II. PREPARATION OF THE BACHELOR'S THESES**

5. Preparation of the Bachelor's theses starts with the choice of the topic and the appointment of the supervisor.
6. Lists of theses topics / thematics are prepared by study programme committees taking into account the nature and objectives of the programmes implemented at the Faculty and the intended learning outcomes. Topics / thematics are periodically updated in line with the latest scientific trends and issues of professional practice. Lists of Bachelor's theses topics / thematics must be updated as needed, but not less than once every two academic years, and approved by the relevant study programme committees (hereinafter – the “Committee”). The approved lists of topics / thematics must be publicly posted on the Faculty's website and made available to students.
7. The student must choose the Bachelor's thesis topic in the first month of the penultimate semester. The student shall submit a written request to the Faculty Dean's Office for permission to prepare the Bachelor's thesis, indicating its topic. The student has the right to propose a topic that is

not included in the approved list of Bachelor's theses topics / thematics. The suitability of the topic proposed by the student shall be decided by the chair of the study programme committee.

8. The Head of Department, together with the chair of the study programme committee (hereinafter – the Committee Chair), preliminarily approves the Bachelor's theses topics chosen by all students of the respective study programme and appoints supervisors. Supervisors must hold at least a Master's degree in the relevant field of science. The Bachelor's thesis topic may be adjusted until its final approval by the Faculty Dean's decree, but no later than one month before the defence in the Bachelor's Theses Evaluation Commission (hereinafter – the Evaluation Commission).

9. The Bachelor's thesis is prepared in accordance with the Bachelor's Thesis Assignment (hereinafter – the "Assignment"), which the student completes together with the supervisor. The Assignment is approved by the Committee Chair no later than one month after the supervisor's appointment. The implementation of the Assignment is monitored by the supervisor.

10. The prepared thesis must meet the following requirements:

10.1. it must reflect the student's knowledge and skills at least at the threshold level:

- is capable of analysing socio-economic phenomena or processes corresponding to the chosen Bachelor's thesis topic and justifying possible solutions to the problems identified during the analysis by using the achievements and methods of fundamental and applied research;
- is capable of demonstrating other learning outcomes specified in the study course description "Bachelor's Thesis."

10.2. it must consist of the following components:

- title page;
- composition of the Bachelor's Theses Evaluation Commission approved by the Chancellor of the Agriculture Academy;
- authorship declaration;
- contents;
- summary (in two languages);
- introduction;
- theoretical part;
- analytical part;
- application / project part;
- conclusions and recommendations;
- references;
- appendices.

The titles of the main parts of the Bachelor's thesis may be specified in greater detail, taking into account the object and context of the thesis and other relevant characteristics. The content of the mandatory components of the Bachelor's thesis is described in detail in the document "General Methodological Guidelines for the Preparation of Written Study Assignments for the Faculty of Bioeconomy Development" <https://zua.vdu.lt/en/faculties/faculty-of-bioeconomy-development/studies/information-for-students/>;

10.3. the Bachelor's thesis must comply with the established requirements for citation, academic ethics, compilation of the list of references, and formatting of written papers, as presented in the document "General Methodological Guidelines for the Preparation of Written Study Assignments for the Faculty of Bioeconomy Development", <https://zua.vdu.lt/en/faculties/faculty-of-bioeconomy-development/studies/information-for-students/>;

10.4. the length of the Bachelor's thesis must be 37–45 pages (excluding appendices).

11. In preparing the Bachelor's thesis, the student must:

- 11.1. consult regularly with the supervisor on matters related to the preparation of the Bachelor's thesis and communicate using the University-provided student email account;
- 11.2. observe the deadlines provided for in the task, to inform the supervisor about the performed research and the obtained results, to submit to him/her separate parts of the Bachelor's thesis

- and all the prepared Bachelor's thesis not later than one week before its defence in the Attestation Commission of the Department (hereinafter – the Attestation Commission);
- 11.3. at least three weeks prior to the defence of the Bachelor's thesis by the Evaluation Commission, the prepared thesis must be submitted for review by the Attestation Commission. The Attestation Commission is a group of academic staff members formed by the Head of Department, which, after examining the submitted Bachelor's thesis and its presentation, determines its compliance with the established requirements for such works and provides a conclusion on the possibility to defend the Bachelor's thesis in the Evaluation Commission;
  - 11.4. adhere to the principles of academic ethics (VMU Code of Ethics, [https://www.vdu.lt/wp-content/uploads/2024/05/VDU-Etikos-kodeksas\\_patvirtintas-Senate\\_EN\\_2024.pdf](https://www.vdu.lt/wp-content/uploads/2024/05/VDU-Etikos-kodeksas_patvirtintas-Senate_EN_2024.pdf));
  - 11.5. comply with the requirements for plagiarism prevention (VMU Provisions on Prevention of Plagiarism in Student Written Works, <https://www.vdu.lt/wp-content/uploads/2023/03/Plagiarism-prevention-VMU.pdf>);
  - 11.6. follow the “General Methodological Guidelines for the Preparation of Written Study Assignments for the Faculty of Bioeconomy Development.” (<https://zua.vdu.lt/en/faculties/faculty-of-bioeconomy-development/studies/information-for-students/>).
12. The student has the right to:
- 12.1. choose a Bachelor's thesis topic or to propose a topic not included in the approved list of Bachelor's theses topics / thematics, provided that it corresponds to the content of the study programme;
  - 12.2. adjust the Bachelor's thesis topic until it is approved by the Faculty Dean's decree;
  - 12.3. contact companies or other organisations on behalf of the University in order to obtain data and other information, and to conduct surveys and interviews;
  - 12.4. prepare the Bachelor's thesis or carry out research commissioned by a company or other organisation;
  - 12.5. consult with the supervisor during the designated consultation hours or at another agreed time and in an agreed manner, and to receive methodological assistance from the supervisor in preparing the Bachelor's thesis;
  - 12.6. contact the Chair of the Study Programme Committee if the supervisor does not respond to the student's emails within five working days;
  - 12.7. submit a reasoned request to the Faculty Dean's Office for a change of supervisor.
13. The supervisor must:
- 13.1. consult the student on matters related to the preparation and implementation of the Bachelor's thesis assignment and the preparation of the Bachelor's thesis itself, during the designated consultation hours or at another agreed time and in an agreed manner, and to respond to the student's emails within five working days;
  - 13.2. inform the student about the requirements of academic ethics and the consequences of non-compliance at the beginning of the preparation of the Bachelor's thesis;
  - 13.3. read the separate parts of the Bachelor's thesis submitted by the student within five working days and provide feedback on the quality of the thesis and recommendations for its improvement;
  - 13.4. inform the Chair of the Study Programme Committee and / or the Head of the Department about any problems that arise during the preparation of Bachelor's thesis;
  - 13.5. perform a Bachelor's thesis originality check using the plagiarism and artificial intelligence (AI) detection system applied at the University and to provide the originality check reports to the student and to the Attestation / Evaluation Commission;
  - 13.6. provide a short review on the student's Bachelor's thesis to the Attestation Commission and prepare a formal review on the Bachelor's thesis in the prescribed form (Appendix 1) for the Evaluation Commission.

14. The supervisor may:
  - 14.1. suggest adjusting the topic before the Dean's approval, considering the student's abilities and the relevance of the topic to current scientific and business issues;
  - 14.2. refuse to supervise the preparation of the student's Bachelor's thesis if the student fails to carry out the tasks specified in the Assignment or does not comply with the requirements of academic ethics, or if the supervisor, due to illness, long-term internships, or other objective reasons, is unable to ensure student consultation and the monitoring of the tasks specified in the Assignment within the established time. The refusal to supervise must be coordinated with the Chair of the Study Programme Committee and the Head of Department. The decision on changing the supervisor is made by the Head of Department;
  - 14.3. not to respond to emails sent by the student if they are not sent from the University's assigned student email account;
  - 14.4. participate, where possible, in the defence of the Bachelor's thesis before the Attestation and Evaluation Commissions.

### **III. PREPARATION FOR THE DEFENCE**

15. Preparations for the defence of the Bachelor's theses can be started by those students who have completed all other assessments provided for in the study program. The list of students who are ready to defend their Bachelor's theses is approved by the Dean of the Faculty.
16. No later than three weeks before the defence of Bachelor's theses before the Evaluation Commission, a review of the theses is carried out during the meetings of the Attestation Commission. The composition of the Attestation Commission, as well as the date and place of the meeting, are announced by the Head of the Department coordinating the study programme.
17. No later than two days before the review of Bachelor's theses by the Attestation Commission, the student must upload the electronic version of the Bachelor's thesis to the designated location in the Moodle environment. The Chair of the Attestation Commission prepares a list of students who have not submitted their Bachelor's theses and submits it to the Faculty Dean's Office. A student who fails to present the Bachelor's thesis before the Attestation Commission loses the right to continue processing and defending the Bachelor's thesis.
18. The supervisor shall submit to the Attestation Commission, in the Moodle environment, together with the uploaded thesis, a short review on the student's thesis (its quality, preparation process, and completeness) and the originality check reports (plagiarism and AI) no later than one day before the scheduled meeting of the Attestation Commission.
19. The Attestation Commission meeting proceeds as follows:
  - 19.1. the student briefly (up to 10 minutes) presents the relevance, object, aim, objectives, applied research methods, obtained research results, and provides conclusions and recommendations;
  - 19.2. the members of the Attestation Commission ask the student questions and provide comments related to the Bachelor's thesis, listen to the student's answers, and offer suggestions for improving the thesis.
20. During a closed session, the members of the Attestation Commission discuss each student's Bachelor's thesis, its presentation, and the supervisor's review, and provide a conclusion regarding the suitability of the thesis for defence before the Evaluation Commission. The conclusion of the Attestation Commission may be as follows:
  - 20.1. the Bachelor's thesis fully meets the mandatory requirements and is recommended for defence before the Evaluation Commission;
  - 20.2. the Bachelor's thesis has shortcomings, but after their correction, it is recommended for defence before the Evaluation Commission;
  - 20.3. the Bachelor's thesis has essential shortcomings and is not recommended for submission to the Evaluation Commission for defence. Essential shortcomings include failure to comply with the mandatory formal requirements for the structure and scope of the thesis, improper use of

research methods, fundamentally incorrect presentation and interpretation of research results, and other serious violations of the principles of academic ethics and the provisions on plagiarism prevention, which cannot be eliminated without preparing a new Bachelor's thesis.

21. The conclusions of the Attestation Commission are formalised in the minutes of the meeting, which are submitted to the Faculty Dean's Office. The Chair of the Attestation Commission personally informs the students about the decision of the Commission.

22. If, in the supervisor's review and/or in the conclusion of the Attestation Commission, the Bachelor's thesis is evaluated as not meeting the requirements and not recommended for defence before the Evaluation Commission, the student has the right to apply to the Evaluation Commission with a written request for permission to defend the thesis, providing the reasons in writing. The student must submit the request and the thesis to the Chair of the Evaluation Commission no later than five working days after receiving the conclusion of the Attestation Commission. The Evaluation Commission shall consider the student's request within three working days and decide whether the student is permitted to defend the thesis. The Chair of the Evaluation Commission personally informs the student about the decision of the Commission.

23. A student who has received a recommendation from the Attestation Commission to defend the Bachelor's thesis before the Evaluation Commission shall continue to revise and improve it. No later than ten days before the defence of Bachelor's theses before the Evaluation Commission, the student must upload the electronic version of the Bachelor's thesis in PDF format to the designated location in the Moodle environment and to the CRIS repository (<https://vdu.lt/cris>), in accordance with the Description of the procedure of the collection and storage of the electronic documents of VMU Bachelor's theses, doctoral dissertations and their abstracts (ETD documents). A student who fails to submit the Bachelor's thesis within the prescribed deadlines loses the right to defend it.

24. No later than two weeks before the defence of the Bachelor's thesis before the Evaluation Commission, the Chair of the Study Programme Committee appoint a reviewer who, after reviewing the Bachelor's thesis, prepares review for the Evaluation Commission.

25. For the defence before the Evaluation Commission, the following documents must be uploaded to the designated location in the Moodle environment:

25.1. the student must upload the final version of the thesis in PDF format, titled "*Name\_Surname\_BPF\_year.*" Additionally, the student may attach an agreement with a company or other organisation concerning the preparation of the thesis based on its activities, as well as review on the thesis prepared by the head of such a company or organisation, and a published article by the student if it corresponds to the topic of the Bachelor's thesis;

25.2. the supervisor must upload the supervisor's review and the originality check reports;

25.3. the reviewer must upload the reviewer's review.

26. A staff member of the Faculty Dean's Office checks whether all the required documents have been submitted in the Moodle environment. If any discrepancies are found, the person responsible for submitting the documents is informed.

27. In cases where plagiarism in Bachelor's theses is suspected or detected:

27.1. the person who notices possible signs of plagiarism (the supervisor, reviewer, Head of Department, another member of the academic community, or an external person), or the Evaluation Commission, shall report it in writing to the student, the Head of Department, the Faculty Dean, and the Plagiarism Prevention Commission, which examines the case, assesses the violation, makes a decision, and informs the relevant parties thereof;

27.2. together with the written report on the suspected case of plagiarism, the Plagiarism Prevention Commission must be provided with either the plagiarism check report generated by the plagiarism detection software or the student's thesis, clearly marking or otherwise indicating the sections that coincide with other works and the corresponding references to the original sources.

28. The theses submitted and registered in the Moodle environment and the CRIS repository no later than eight days before the defence before the Evaluation Commission are made available to reviewers and supervisors for the preparation of their reviews.

29. The appointed reviewers examine the Bachelor's theses and prepare review in the prescribed form (Appendix 2). The reviewer evaluates the Bachelor's thesis using a multi-criteria assessment method. The reviewer prepares the review electronically in two copies. The version of the review provided to the student includes a conclusion on the eligibility of the thesis for defence before the Evaluation Commission, but the final grade is not indicated. The review for the student is submitted to the designated location in the Moodle environment. The version of the review intended for the Evaluation Commission, including the final evaluation, is submitted to the Faculty Dean's Office. The review must be prepared and submitted no later than two days before the defence before the Evaluation Commission. The reviewer's participation in the public defence of Bachelor's theses is desirable.

30. The supervisor prepares review in the prescribed form (Appendix 1) electronically, evaluating the results of the thesis and the process of its preparation. The supervisor must submit the review no later than five days before the scheduled defence before the Evaluation Commission. The supervisor submits the review to the Faculty Dean's Office staff member and uploads it to the designated location in the Moodle environment. The supervisor's participation in the defence of Bachelor's theses before the Evaluation Commission is desirable.

#### **IV. DEFENCE AND EVALUATION OF THE BACHELOR'S THESIS**

31. The defence of the Bachelor's thesis is public. Thesis are defended during the examination session. The date of the meeting of the Evaluation Commission is set by the Chair of the respective Study Programme Committee and approved by the Faculty Dean no later than one month before the defence before the Evaluation Commission.

32. The defence of Bachelor's theses takes place during the meetings of the Evaluation Commissions formed by the decree of the Chancellor of the Agriculture Academy of Vytautas Magnus University. The Evaluation Commission consists of five members: researchers in the field of study, professional practitioners, and social partners. The Chair of the Evaluation Commission is appointed from among the researchers in the relevant field of study. At least one member of the Commission must be a researcher from another university, and at least one must be a professional practitioner or social partner. The Evaluation Commission is appointed for one calendar year.

33. The members of the Evaluation Commission have the right to review the theses to be defended before the defence.

34. The staff member of the Faculty Dean's Office responsible for the meeting of the Evaluation Commission shall provide the following documents:

34.1. the decree of the Chancellor of the Agriculture Academy of Vytautas Magnus University on the formation of the Evaluation Commission;

34.2. the decree of the Faculty Dean on the students permitted to defend their Bachelor's theses;

34.3. the agenda of the Evaluation Commission meeting;

34.4. the form of the Bachelor's theses defence protocol;

34.5. the students' Bachelor's theses;

34.6. the reviewers' and supervisors' reviews;

34.7. the originality check reports of the Bachelor's theses;

34.8. requests submitted by the supervisor, the Head of Department, the student or the company / other organisation where the thesis was prepared to conduct the defence in a closed session.

35. The meeting is chaired by the Chair of the Evaluation Commission. The meeting is considered valid if more than half of the members of the Evaluation Commission are present. The participation of supervisors and reviewers is desirable.

36. At the beginning of the Evaluation Commission meeting, a closed deliberation may be held if necessary, during which the requests submitted to the Evaluation Commission by the supervisor, the Head of Department, the student, or the company / organisation where the thesis was prepared to conduct the defence in a closed session are considered. If the Bachelor's thesis contains non-public (confidential) data and results that must not be disclosed, the Evaluation Commission may decide to allow the defence to be conducted in a closed part of the meeting. In this part of the meeting, in addition to the members of the Evaluation Commission and the student, the reviewer and the supervisor may also participate. Participants in the closed defence must sign a confidentiality agreement in the prescribed form.

37. The defence of each Bachelor's thesis takes place in the following order:

37.1. before the start of the defences, the Chair of the Evaluation Commission or an authorised member of the Commission informs the students about the defence process and procedures, as well as the procedure for the evaluation of Bachelor's theses;

37.2. the student presents the thesis, indicating the relevance of the research, its theoretical and practical significance, the object, aim, objectives, applied research methods, obtained results, and presents conclusions and recommendations. The presentation duration is up to 10 minutes;

37.3. after the presentation, members of the Evaluation Commission and other persons attending the defence may ask the student questions. The student answers the questions posed. Commission members may point out errors identified in the thesis or its presentation;

37.4. the Chair of the Evaluation Commission or another authorised member of the Commission reads the supervisor's and the reviewer's review. The student is given the opportunity to comment on or clarify the remarks or shortcomings indicated in the review. If available, the Chair of the Evaluation Commission also presents the review provided by the head of the company or organisation where the research was conducted. The Chair of the Evaluation Commission announces the end of the thesis defence.

38. After the defence of all Bachelor's theses have been completed, a closed deliberation of the Evaluation Commission meeting is held, attended only by the members of the Evaluation Commission. Each member of the Evaluation Commission evaluates the Bachelor's thesis and its defence individually. The Commission also takes into account the reviewer's opinion of the Bachelor's thesis and the supervisor's review. The overall grade of the Bachelor's thesis is equal to the arithmetic average of the grades given by all members of the Evaluation Commission, rounded to the nearest whole number. The reviewer's grade is not included in the calculation of the arithmetic average. In cases where a member of the Evaluation Commission is also the supervisor of the thesis, their grade is likewise not included in the calculation of the arithmetic average. If the grades given by any member of the Evaluation Commission differ significantly from the calculated average, the member must provide a reasoned explanation for such an assessment. After a discussion of the stated arguments, the final grade may be adjusted. In such cases, the final decision is made by the Chair of the Evaluation Commission.

39. The final grades of the theses are recorded in the minutes of the Evaluation Commission meeting. A thesis is considered successfully defended, and the student is awarded a bachelor's qualification degree if the final grade is not lower than 5 points. In the case of an unsatisfactory grade, the minutes must include the reasons for such an evaluation. The minutes are signed by all members of the Evaluation Commission who participated in the meeting.

40. After the meeting, the Chair of the Evaluation Commission publicly summarises the course of the defences and announces the overall defence results. Each student is personally informed about the final evaluation of their thesis.

41. The decisions of the Evaluation Commission regarding the evaluation of Bachelor's theses are not subject to appeal. Appeals concerning procedural violations are considered in accordance with the procedure established in the Study Regulations.



42. A student who has not defended or has failed to defend the Bachelor's thesis is expelled from the University.
43. A student is allowed to defend a previously failed thesis for a second time, under a contract with the University, during the examination session and not earlier than after six months, provided that a defence group is formed in accordance with the procedure established in the Study Regulations (not fewer than five students). If the thesis is not successfully defended for the second time, a new Bachelor's thesis must be prepared under a new contract.
44. A Bachelor's thesis may be defended externally once, within two years, by signing an external studies agreement, provided that the thesis was previously prepared, submitted, and recommended for defence in earlier study years.
45. Upon request, students who have not successfully defended their Bachelor's theses may be issued an academic transcript indicating the subjects studied, their scope in credits, and the final grades of their study achievements.

## **V. FINAL PROVISIONS**

46. The storage of Bachelor's theses is carried out in accordance with the procedure established by the Resolution No. SEN-N-50 of the Senate of Vytautas Magnus University of 12 October 2022 (<https://www.vdu.lt/wp-content/uploads/2022/11/baigiamuju-darbu-tvarkos-aprasas-eng-skelbimui-2022-10.pdf>).
47. The procedure for the remote defence of Bachelor's theses is set out in the Resolution No. SEN-N-50 of the Senate of Vytautas Magnus University of 12 October 2022 (<https://www.vdu.lt/wp-content/uploads/2022/11/baigiamuju-darbu-tvarkos-aprasas-eng-skelbimui-2022-10.pdf>).
48. The monitoring of the preparation and defence results of Bachelor's theses is carried out by the Departments and the Faculty Dean's Office, while the evaluation and submission of proposals for improving the preparation and defence of Bachelor's theses are performed by the Study Programme Committees and the Faculty Council's Study Commission.



## APPENDICES

### Appendix 1

#### Vytautas Magnus University Faculty of Bioeconomy Development

Department .....

.....  
(position, academic degree, name and surname)

To the Bachelor's Theses Evaluation Commission

#### SUPERVISOR'S REVIEW OF THE BACHELOR'S THESIS

..... 20..

Akademija

**Author of the Bachelor's thesis** .....

**Title of the Bachelor's thesis** .....

**Study programme** .....

1. Meets / does not meet the formal requirements of the Bachelor's thesis structure and scope

.....

2. Assessment of Bachelor's thesis results (novelty of the topic, harmony of the aim of the thesis, objectives and conclusions; completeness of scientific and methodological literature analysis; validity of the research methods used; interpretation of the results of empirical research; validity and applicability of the proposed solutions)

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3. Assessment of the Bachelor's thesis preparation process (student's effort, consistency of thesis preparation, adherence to deadlines, creativity and independence, consultation with supervisor, ability to respond to supervisor's comments)

.....

.....

4. The amount of total coincidence by percentage .....

**Final conclusion:** *The Bachelor's thesis .....with the established requirements to the Bachelor's*  
(complies/does not comply)

*thesis of university bachelor's studies and ..... for defence before the Bachelor's Theses Evaluation*  
(qualifies/does not qualify)

*Commission.*

.....  
(signature)

.....  
(name, surname)

**Vytautas Magnus University**  
**Faculty of Bioeconomy Development**  
Department .....  
.....  
(position, academic degree, name and surname)

To the Bachelor's Theses Evaluation Commission

**REVIEWER'S REVIEW**  
**OF THE BACHELOR'S THESIS**

..... 20..  
Akademija

**Author of the Bachelor's thesis**.....

**Title of the Bachelor's thesis**.....

**Study programme**.....

**Assessment of the Bachelor's thesis and its results**

1. Meets / does not meet the formal requirements of the Bachelor's thesis structure and scope  
.....
2. Reasoning behind the topic novelty and / or relevance  
.....  
.....  
.....
3. Logical consistency of the Bachelor's thesis (consistency between the chosen topic, research object, aim, objectives, methods of the Bachelor's thesis and findings)  
.....  
.....  
.....
4. Comprehensiveness of the scientific and methodological literature analysis (novelty, sufficiency of the scientific and methodological literature, analysis of concepts and interpretations thereof, theories and key ideas on the analysed topic, generalization of the scientific research findings, author's opinion and reasoning behind it)  
.....  
.....  
.....  
.....
5. Comprehensiveness of the empirical research (validity of the research, suitability and sufficiency of methods, reliability of the obtained results)  
.....  
.....  
.....

6. Comprehensiveness of the result / project part (comprehensiveness of interrelations and dependences between the analysed phenomena, indicator variation forecasts and recommendations, social and / or economic reasoning)

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7. Definiteness of conclusions, their validity in relation to the Bachelor's thesis author's research findings

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.....

8. Language style and grammar, execution quality of the Bachelor's thesis

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.....

.....

### Integrated assessment of the Bachelor's thesis by criteria

| No.                     | Criteria   | Points | Weighting factor | Weighted assessment result |
|-------------------------|--|--------|------------------|----------------------------|
| 1.                      | Reasoning behind the topic novelty and / or relevancy  |        | 0,10             | <b>0,00</b>                |
| 2.                      | Logical consistency of the thesis  |        | 0,10             | <b>0,00</b>                |
| 3.                      | Comprehensiveness of the scientific and methodological literature analysis                       |        | 0,20             | <b>0,00</b>                |
| 4.                      | Comprehensiveness of the empirical research  |        | 0,20             | <b>0,00</b>                |
| 5.                      | Comprehensiveness of the result / project part of the thesis                                     |        | 0,20             | <b>0,00</b>                |
| 6.                      | Definiteness of conclusions, their validity in relation to the thesis author's research findings |        | 0,10             | <b>0,00</b>                |
| 7.                      | Language style and grammar, execution quality of the bachelor thesis                             |        | 0,10             | <b>0,00</b>                |
| <b>Final assessment</b> |  |        | <b>1,00</b>      | <b>0,00</b>                |

**Final conclusion:** *The Bachelor's thesis..... with the established requirements to the Bachelor's*  
*(complies / does not comply)*  
*thesis of university bachelor's studies and may be assessed by .....points, and the*  
*(in figures and words)*  
*author of this Bachelor's thesis..... for the bachelor's qualification degree in Business*  
*(qualifies / does not qualify)*  
*Management.*

.....  
 (signature)

.....  
 (name, surname)